



# REFORMED CHURCH IN ZAMBIA

(ESTABLISHED IN 1899)

## SYNOD HEADQUARTERS

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**Your Ref:** To: All Eastern Province–Based Presbyteries, Congregations, Institutions,

**Our Ref:** Departments and Fellowships

From: The General Secretary

Date: 31<sup>st</sup> January 2026

**Subject: Change of Programme for the Strategic Plan Implementation  
Workshop—Eastern Province**

We write to inform you of some important adjustments to the forthcoming Strategic Plan Implementation Workshop originally scheduled for 14<sup>th</sup> February 2026 at Madzimoyo Training and Conference Centre.

Due to logistical challenges arising from coordinating all congregations, presbyteries and other stakeholders on the same day, the programme will now be conducted in zones. Accordingly, please take note of the revised arrangement below:

**Zone 1: Magwero, Tamanda, Kamoto, and Madzimoyo Presbyteries**

**(a) Target Group:**

- Presbytery Moderators
- One (1) Presbytery Secretary from each Presbytery
- One (1) Presbytery Treasurer from each Presbytery
- Congregation Clergy
- Congregation Secretary

*Please note that also in attendance will be the Kamoto Hospital Administrator, the Education Board Chairperson, the CnC Project Coordinator, the Madzimoyo Training and Conference Centre Manager, as well as the National Men's Fellowship Chairperson.*

**(b) Venue:** Madzimoyo Training and Conference Centre

**(c) Date:** Thursday, 12<sup>th</sup> February 2026

**Note:** Arrival and registration will be on **Wednesday, 11<sup>th</sup> February 2026 at 16:00 hours**, while departure on **Thursday, 12<sup>th</sup> February at 14:00 hrs**. For planning

purposes, we urge those who will be arriving on the actual day of the workshop to indicate it to us by **Friday, 6<sup>th</sup> February 2026**.

**(d) Requirements:** Congregations and Presbyteries are requested to transport their participants and contribute **K400 per congregation** and **K200 per presbytery** to support the workshop logistics, while institutions, departments and national fellowships shall contribute **K500 each**. Madzimoyo Presbytery Executive Committee shall supervise the workshop and ensure that all logistical and organisational arrangements are in place. Furthermore, in conjunction with Madzimoyo Training and Conference Centre, the host congregation is encouraged to mobilise its hospitality team to provide catering and protocol services for all participants.

**Zone 2: Nsadzu, Katete, Nyanje, and Hofmeyr Presbyteries**

**(a) Target Group:**

- Presbytery Moderators
- One (1) Presbytery Secretary from each Presbytery
- One (1) Presbytery Treasurer from each Presbytery
- Congregation Clergy
- Congregation Secretary

***Please note that also in attendance will be the Nyanje Hospital Administrator, and the Education Secretary.***

**(b) Venue:** Madzimoyo Training and Conference Centre

**(c) Date:** 14<sup>th</sup> February 2026

**Note:** Arrival and registration will be on **13<sup>th</sup> February 2026 at 16:00 hours**, while departure on **14<sup>th</sup> February 2026 at 14:00 hrs**. For planning purposes, we urge those who will be arriving on the actual day of the workshop to indicate it to us by **Friday, 6<sup>th</sup> February 2026**.

**(d) Requirements:** Congregations and Presbyteries are requested to transport their participants and contribute **K400 per congregation** and **K200 per presbytery** to support the workshop logistics, while institutions and departments shall contribute **K500 each**. Madzimoyo Presbytery Executive Committee shall supervise the workshop and ensure that all logistical and organisational arrangements are in place. Furthermore, in conjunction with Madzimoyo Training and Conference Centre, the host congregation is encouraged to mobilise its hospitality team to provide catering and protocol services for all participants.

We kindly request all presbyteries, congregations, institutions, departments and fellowships to take note of these changes and prepare accordingly. Your cooperation and commitment to the successful implementation of the RCZ Strategic Plan are deeply appreciated.

May God bless the Reformed Church in Zambia!

A handwritten signature in black ink, appearing to read 'Isaiah Munali', with a stylized flourish at the end.

Rev. Isaiah Munali

CC: Synod Moderator

CC: File